



Water Efficient Landscape Ordinance Reporting Form

C1	Agency Name:	City of South Pasadena
C2	Address:	1414 Mission Street
C3	Contact Name:	David Watkins
C4	Title:	Director of Planning & Building
C5	Phone Number:	626-403-7220
C6	Phone Extension:	
C7	Email:	dwatkins@southpasadenaca.gov
1a	Is your agency adopting a single agency ordinance OR a regional agency alliance ordinance?	Single Agency Ordinance ▼
1b	Date of adoption OR anticipated adoption:	December 1, 2015, by operation of law under Government Code section 65595. City to formally adopt the State's Ordinance in early 2016.
2a	Reporting period:	
2b	December 1, 2015 through December 28, 2015 (all agencies)	<input checked="" type="radio"/>
2c	February 1, 2016 through February 28, 2016 (additional reporting period for agencies crafting regional ordinances with other agencies)	<input type="radio"/>
3a	Are you using:	the Model Water Efficient Landscape Ordinance (MWELO) ▼
3b	For agencies who have adopted a modified WELO	
3c	Is it at least as efficient as MWELO?	▼
3d	URL for your WELO	
3e	List major changes from the State's MWELO	
3f	If specific types of projects are exempt (other than those already specified in MWELO), state what they are and the sections of the ordinance that they are exempt from.	
3g	Have elements from other regulations been incorporated (e.g., tree shading percent coverage requirement, stormwater capture requirements).	▼
3h	If yes, describe:	
4	If other agencies are implementing the ordinance, explain their role:	Not applicable
5	Permitted projects subject to the ordinance during the reporting period (*e.g., single family residences, commercial projects, landscape retrofits for which permits were finalized during the reporting period, etc.):	Single family = 0, Commercial = 0, Landscape retrofits = 0
6a	Total landscape area subject to the ordinance over the reporting period:	None
6b	Unit of Measure (sq. ft. or acres)	▼



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7a	During the reporting period, how many of the following types of projects did your agency issue final permits on:	
7b	new housing starts	None
7c	new commercial projects	None
7d	landscape retrofits	None
8	Describe the procedure for review of projects subject to the ordinance:	Landscape plans are reviewed at the staff level. When required under the zoning code, they are also reviewed the appropriate discretionary review body.
9a	Describe actions taken to verify compliance:	Staff and the review authorities, including the Planning Commission and City Council in projects subject to their authority, review and evaluate landscape design plans for compliance with the ordinance's requirements at the design and entitlement stage.
9b	Is a plan check performed?	Yes ▼
9c	If so, by what entity?	City staff
10	Describe implementation and enforcement measures:	During construction and implementation, the city's inspectors verify that construction and installation of landscaping and irrigation systems is completed consistent with the approved plans. After completion of a project, the city ensures, at the time of final inspection and issuance of final certificates of occupancy, that the project, including the landscaping, was built as designed and as approved. This ensures that the final landscaping and irrigation systems match the design as approved, which is only approved if consistent with the water efficient landscape ordinance's requirements.
11	Explain challenges to implementing and enforcing the ordinance:	The City has and expects to face educational challenges, as contractors and residents adapt to the State's new MWELo requirements and build them into their design and planning processes.
12	Describe educational and other needs to properly apply the ordinance:	The City anticipates that additional public education efforts are needed, both to educate the public about the new state model ordinance and to educate and work with the city's residents, businesses, and other stakeholders.
13	Additional Comments:	The City allowed the state model water efficient landscape ordinance to be adopted by default, by operation of law under Government Code section 65595, as an interim measure.

[Please submit reports, including a copy of your local water efficient landscape ordinance, via email to \[WELO@water.ca.gov\]\(mailto:WELO@water.ca.gov\) by December 31, 2015. Agencies preparing a regional ordinance must submit an additional report by March 1, 2016. For questions, please call Ms. Julie Saare-Edmonds at \(916\) 651-9676.](#)